

Please review the instructions in this document to ensure that your Kyocera print device is correctly configured for envelope printing

# Envelope Printing on Kyocera printers

Kyocera Document Solutions Australia  
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### Background

Kyocera are continuously developing and enhancing their products to meet the requirements for printing on various media.

Envelope printing requires that your Kyocera printer be configured appropriately. The configuration details will be discussed in the following pages.

Note: Please ensure that the envelope stock has been approved for use in laser printers. Look for an identifier such as ...



## Configuration of your Printer/MFP/MFD for envelope printing

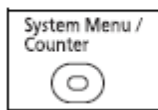
Please refer to your device's Operation Guide for the details on loading the envelope media correctly.

The instructions following are an example of how to configure an Ecosys M6526cidn for envelope printing..

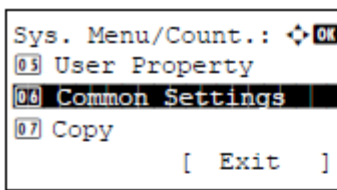
### Steps 1/2 - Load Envelopes and Configure Media Size

The envelopes should be loaded in the MP tray.

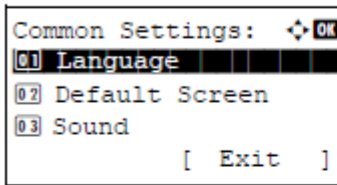
You will need to configure the media type to "Envelopes" and the media size to your envelope size eg. Envelope DL.



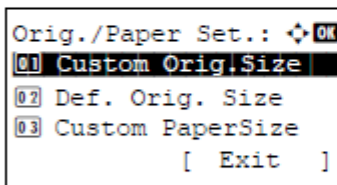
- 1 Press the **System Menu/Counter** key on the main unit operation panel.



- 2 In the Sys. Menu/Count. menu, press the  $\Delta$  or  $\nabla$  key to select [Common Settings].

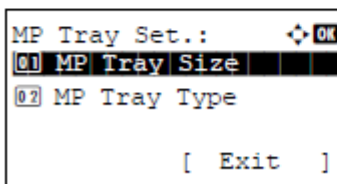


- 3 Press the OK key. The Common Settings menu appears.



- 4 Press the  $\Delta$  or  $\nabla$  key to select [Orig./Paper Set.].

- 5 Press the OK key. The Orig./Paper Set. menu appears.



- 6 Press the  $\Delta$  or  $\nabla$  key to select [MP Tray Set.].

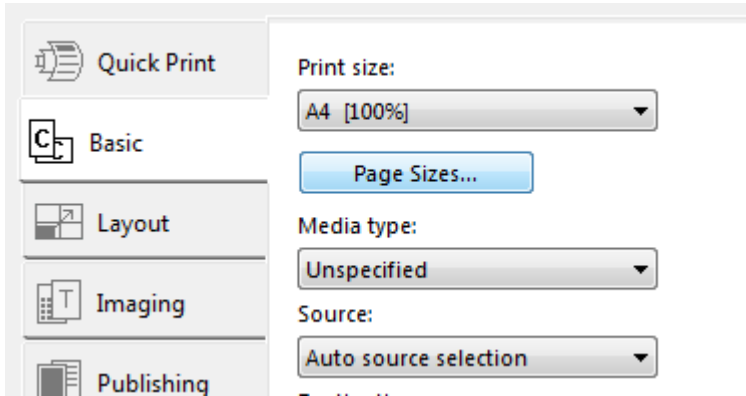
- 7 Press the OK key. The MP Tray Set. menu appears.

- 8 Press the  $\Delta$  or  $\nabla$  key to select [MP Tray Size].

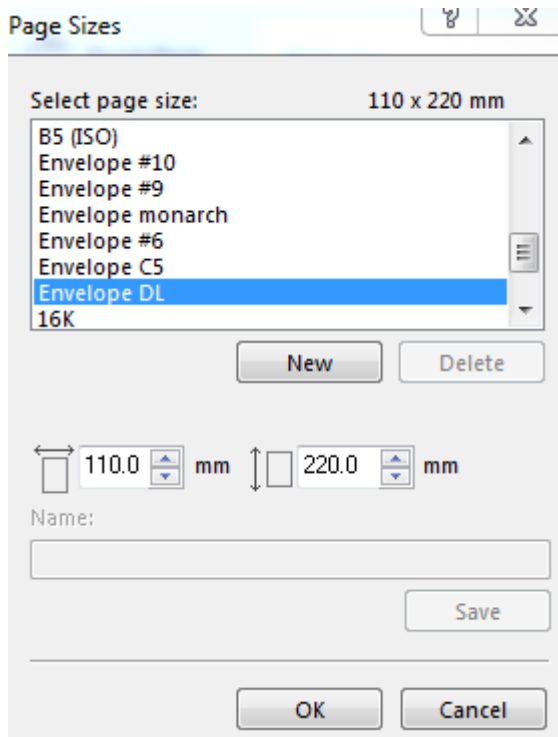
### Step 3 – Configure Kyocera Driver for envelope printing

This example is using the KYOCERA KX Driver.

Click on "Page Sizes"..

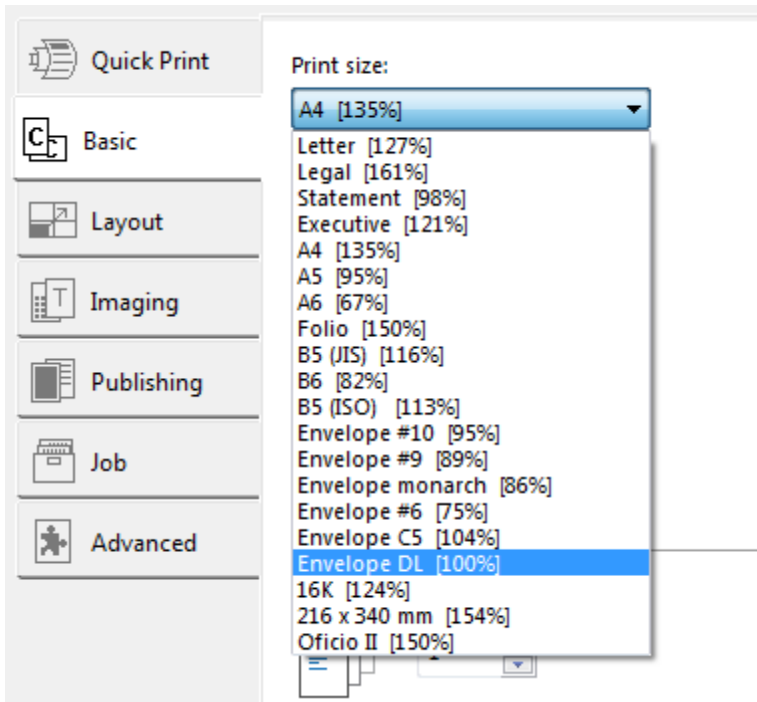


.. and select "Envelope DL"

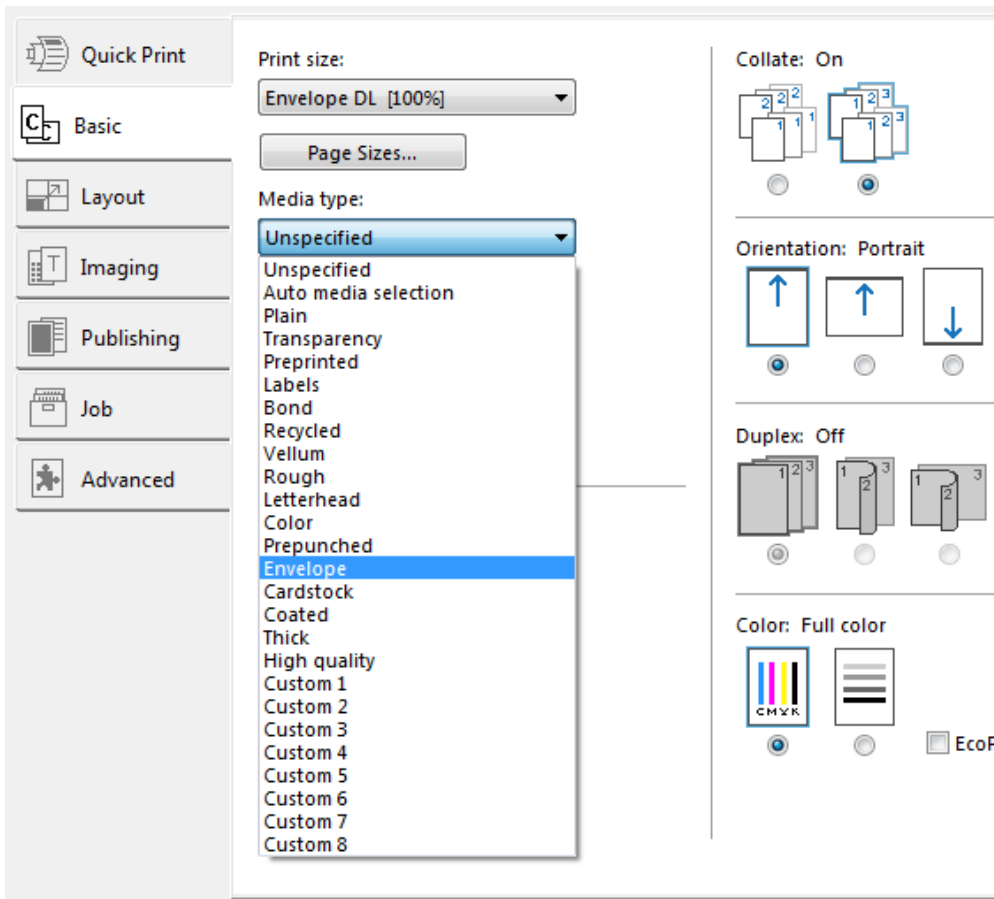


Press OK.

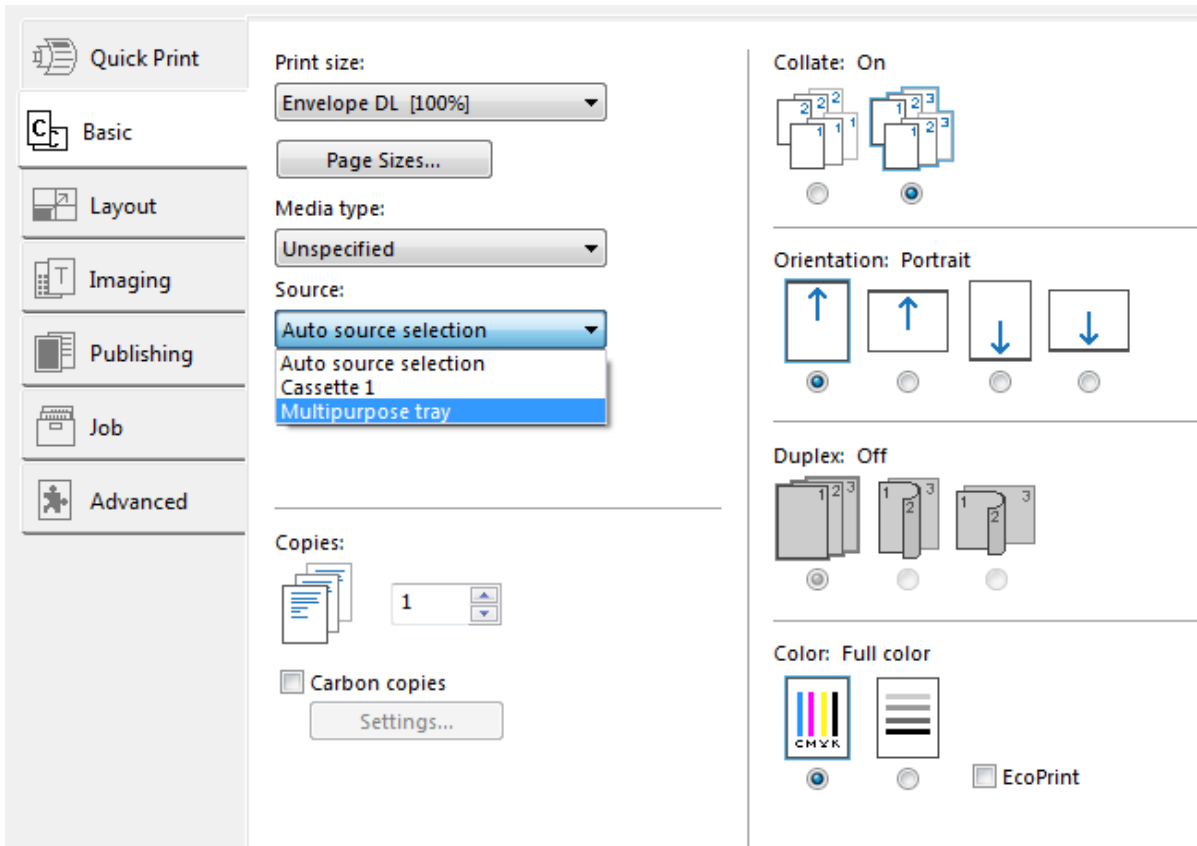
Now select "Print Size" and select Envelope DL ..



.. then set Media Type to "Envelope"...



The last setting is to configure the machine to feed from the MP Tray..



## Further Help

For the latest drivers, documentation and utilities, please visit the Kyocera Document Solutions Australia & New Zealand website's Download Centre ...

<http://www.kyoceradocumentsolutions.com.au/support/Pages/DownloadCentre.aspx>

.. or contact Kyocera Document Solutions Australia on 13 59 62, then choose option 3 for Technical Support.