

AUTOMATE WORKFLOW. INCREASE EFFICIENCY. STAY CONNECTED.

All successful organisations look to boost efficiency and increase productivity. That's one of the reasons why so many businesses implement an electronic document management system (DMS). These systems streamline conventional hardcopy documents into digital workflows. In short, they automate the process. And, when organisations need to meet compliance mandates, a document management system for sharing documents across the organisation can also minimize the cost and security risks associated with managing paper documents.

To further enhance the many benefits of a document management system, KYOCERA has developed DMConnect - a robust business application that transforms your MFD/MFP into an on-ramp for routing documents to any folder in your DMS, not to mention store, retrieve and share files quickly, easily, and securely. The scanned information is processed based on your customised workflows. Additionally, DMConnect allows you to enter index data at the control panel of the KYOCERA MFD/MFP, enhancing the overall workflow and ensuring accurate information is being attached to your document data.



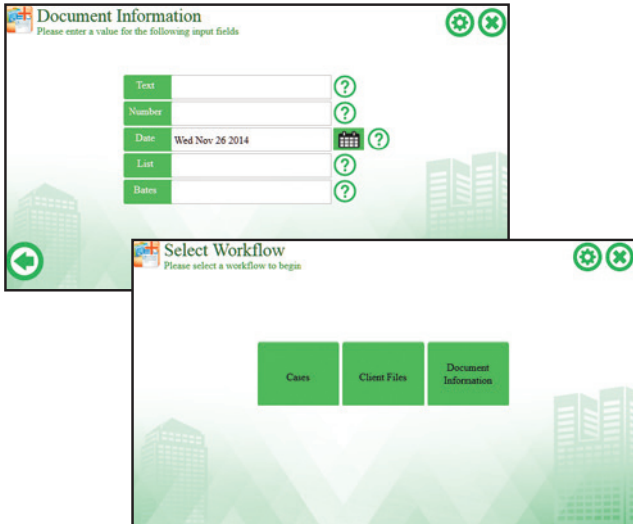
DMConnect delivers flexible document capture with a highly scalable infrastructure, configuration flexibility, and the ease of use necessary to implement everything from simple to more complex workflows. The application offers many productivity features, including barcode routing to distribute and store documents quickly and accurately. Once processing is complete, the documents and attached metadata can be distributed to multiple destinations simultaneously, based on your specific workflows. Document enhancement is also offered through the application's optical character recognition (OCR), blank page removal and Bates editing features. And for added security, administrators can restrict user groups from accessing documents through DMConnect's Active Directory integration.

DMCONNECT BENEFITS

- › Automatically index documents to minimise filing errors
- › Convert text into searchable, editable content using optional OCR
- › Use barcodes to expedite document conversion and storage
- › Blank page removal for cleaner, smaller documents
- › Split documents with fixed or arbitrary number of pages
- › View and reset Bates counters with Bates editor for easy identification of documents
- › Support compliance initiatives with e-mail notification of document distribution
- › Multi-destination workflows improve employee productivity
- › Ensure document security by restricting groups or departments via Active Directory integration
- › Network Attached Storage (NAS) support for cost effective document management and storage

AUTOMATE YOUR DOCUMENT DRIVEN BUSINESS PROCESSES TO HELP LOWER COSTS AND IMPROVE OPERATIONAL EFFICIENCY.

DMConnect turns the MFD/MFP into an on-ramp to your document management system - helping any organisation leverage their existing IT investments.



DMConnect's flexible architecture enables you to easily implement a variety of workflows to satisfy your organisational needs

SYSTEM REQUIREMENTS

Operating Systems

Windows 7 Service Pack 1 and Windows 8.1, Windows Server 2008 Service Pack 2, R2 SP1, Windows Server 2012, R2 (Both 32 and 64 bit platforms are supported)

Minimum Hardware Requirements

2 GHz or faster processor, 1 GB of RAM, 5 GB of available hard disk space

Other Software Pre-requisites

Microsoft .NET version 4.5 is required

Integration with the following versions of Microsoft Excel is supported:

Excel 2007 (32-bit), Excel 2010 (32-bit), Excel 2013 (32-bit)

Integration with following versions of Microsoft SharePoint is supported:

SharePoint Foundation 2010, SharePoint Server 2010 Standard and Enterprise Edition, SharePoint Foundation 2013, SharePoint Server 2013 Standard and Enterprise Edition, SharePoint Online (Microsoft Office 365)

APPLICATION SCENARIO

DMConnect's extensive routing capabilities increase employee productivity, eliminating manual processes and duplication. Sharing information across multiple destinations in a single process enhances staff collaboration while improving customer service.

SITUATION

An employee in a service organisation receives a renewal notice and service request on a customer's annual service contract.

ACTION

The employee logs onto DMConnect at the KYOCERA MFD/MFP and selects a defined workflow process to log the signed payment and service request.

- › First, the employee enters the check number in the text field and selects date of payment and date of service
- › Next, the employee searches for the technician's name in the searchable list field
- › The document is then scanned and stored in a defined folder in the DMS, while the technician is notified by e-mail of the service request

RESULTS

By having KYOCERA'S DMConnect deployed in their organisation, a process that would have previously required numerous calls, e-mails and data entry is now efficiently implemented with a few simple prompts on a KYOCERA MFD/MFP control panel.

HYPAS™

KYOCERA's HyPAS™ (Hybrid Platform for Advanced Solutions) is a powerful and scalable software solution platform.

It enhances your MFD's/MFP's core capabilities, integrates seamlessly with all widely accepted software applications, and enhances your specific document imaging processes. With HyPAS™, you'll share more information, optimise your resources, and streamline your document workflows.

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